

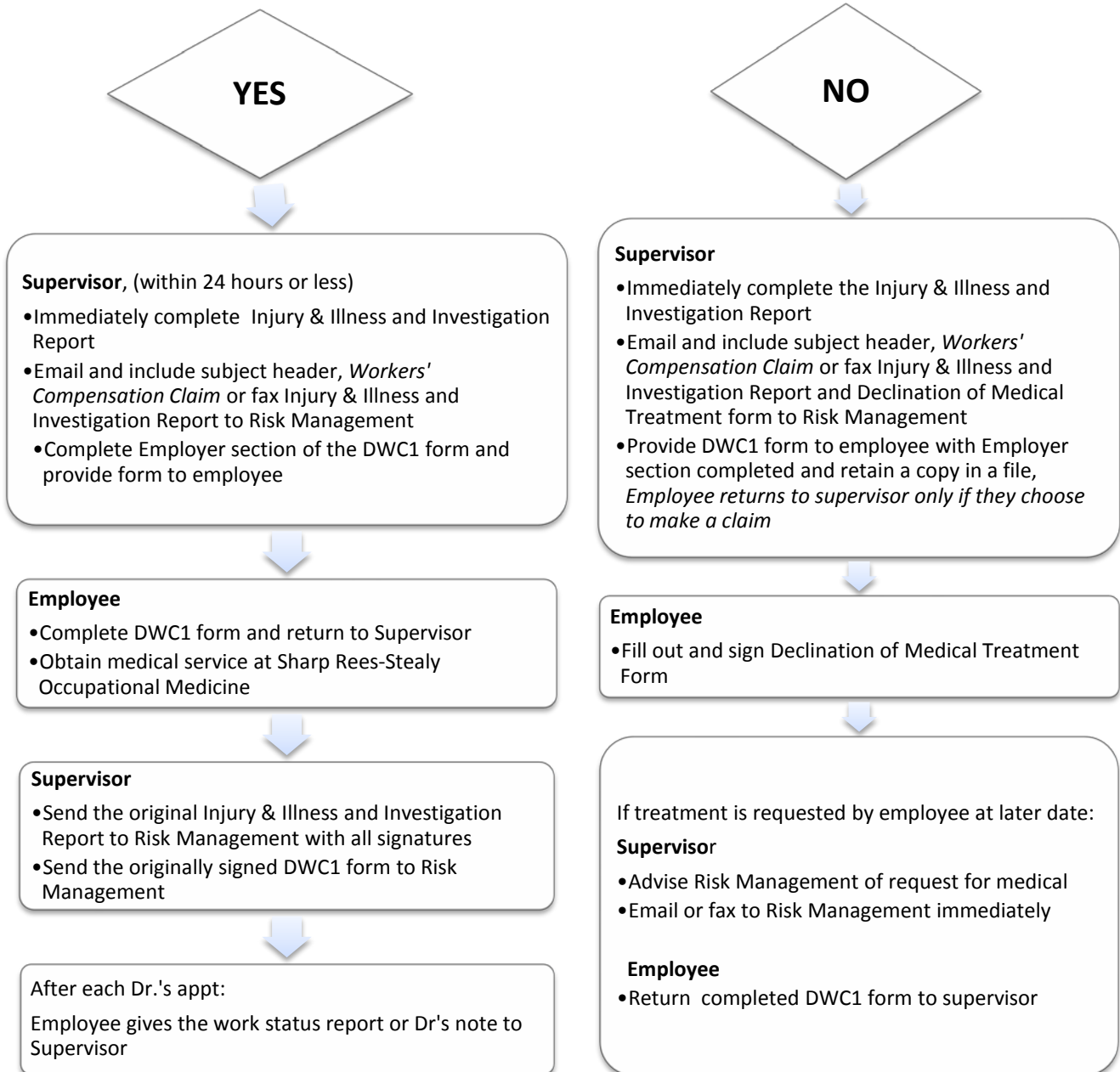


WORK RELATED INJURY / ILLNESS FLOW CHART

EMPLOYEES ARE REQUIRED TO REPORT ALL WORK-RELATED INJURY/ILLNESSES TO THEIR SUPERVISOR IMMEDIATELY
IF SERIOUS OR MAJOR INJURY, CALL 911

All serious injuries resulting in overnight hospitalization or fatalities must be reported to Cal-Osha within 8 hours of serious injury or the district will be fined \$5,000. Contact Risk Management immediately to report all serious injuries or when the employee is transported by ambulance. For serious injuries occurring after hours, the supervisor reports directly to San Diego Regional Cal-Osha office at (619) 767-2280 within 8 hours of the injury, and advise Risk Management the call was made.

Following report of injury, does the employee want to seek medical treatment and file a claim?



For questions or forms, visit the Risk Management website at <http://hr.sdccd.edu>
Risk Management Phone: (619) 388-6953 Fax: (619) 388-6898 Email: sdccdriskmanagement@sdccd.edu